

How to return your order:

1. Tear at the perforation to separate the:
 - a. Return/Exchange Form — fill out both sides and include with your return.
 - b. Customer Order Summary — keep this for your records.
 - c. Return Label (see front)— follow the instructions below for the type of label you have. ◆ ■ ✓
2. Using the original packaging, carefully pack your return and cover or remove all existing labels from the box.

Do NOT photocopy the Return Label — It can only be used once, and only for the items in this shipment.

◆ Easy Return Label <small>PRE-PAID CONVENIENCE</small>	■ UPS Return Label	✓ Carrier Choice <small>UNPAID RETURN LABEL</small>																
<p style="text-align: center;"><u>PREPAID CONVENIENCE</u></p> <ul style="list-style-type: none"> ◆ Peel off return label and retain the small sticker with your tracking #. ◆ Label your package and give to your Postal delivery person at home, at work, or drop it off at the Post Office. <table border="1" style="margin: 10px auto; border-collapse: collapse; text-align: center;"> <tr><td colspan="2">The return fee will be charged to your account:</td></tr> <tr><td>Package Weight</td><td>Return Fee</td></tr> <tr><td>Up to 5 lbs.</td><td>\$7.95</td></tr> <tr><td>Over 5 lbs.</td><td>\$8.95</td></tr> </table> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ◆ Make your own return label, take it to the carrier of your choice and pay the postage. <p>Returns Dept. 2000 Harrison Dr, Ste 100 Clinton IA 52732</p>	The return fee will be charged to your account:		Package Weight	Return Fee	Up to 5 lbs.	\$7.95	Over 5 lbs.	\$8.95	<p style="text-align: center;"><u>PREPAID CONVENIENCE</u></p> <ul style="list-style-type: none"> ■ Peel off return label and retain the small sticker with your tracking #. ■ Label your package and give it to a UPS driver, UPS Store, UPS Drop Box, or authorized UPS shipping outlet. Find your nearest location at ups.com/dropoff. <table border="1" style="margin: 10px auto; border-collapse: collapse; text-align: center;"> <tr><td colspan="2">The return fee will be charged to your account:</td></tr> <tr><td>Package Weight</td><td>Return Fee</td></tr> <tr><td>Up to 5 lbs.</td><td>\$7.95</td></tr> <tr><td>Over 5 lbs.</td><td>\$8.95</td></tr> </table> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ■ Make your own return label, take it to the carrier of your choice and pay the postage. <p>Returns Dept. 2000 Harrison Dr, Ste 100 Clinton IA 52732</p>	The return fee will be charged to your account:		Package Weight	Return Fee	Up to 5 lbs.	\$7.95	Over 5 lbs.	\$8.95	<p style="text-align: center;"><u>UNPAID RETURN LABEL</u></p> <ul style="list-style-type: none"> ✓ Label your package and take it to the carrier of your choice. ✓ Pay the return postage to the carrier, and be sure to note the tracking #. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ✓ Make your own return label, take it to the carrier of your choice and pay the postage. <p>Returns Dept. 2000 Harrison Dr, Ste 100 Clinton IA 52732</p>
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NOTE: Please remove all personal information from electronic/s you are returning.

Detach Here

Return/Exchange Form

- Tear off the top portion of this form to keep for your records.
 - Fill out the appropriate information on both sides of this Return/Exchange Form. Please fill in a Return Reason Code on the front (select the code from the list below) for each item returned.
 - Specify any new or exchange item(s) you wish to receive below.
 - Include this form with your returned merchandise.
- Refund/Credit
 Exchange the item*
 Different item*

In case we need to contact you:

Name: _____

Daytime phone: (____) _____

Evening phone: (____) _____

Email: _____

New Item #	Qty	Item Name	Size	Color	Total Price	Personalization (if applicable)

* When you want an exchange or a different item:

- We will first apply your refund from the returned item.
- If additional payment is due, we can put it on your company credit plan (if you have one opened), or you may call a service representative at the number on the front side of this form (upper left) or use the website.

Return Reason

NOTE: Please remove all personal information from electronic/s you are returning.

Quality	Service	Color	Other
K1 Poor quality	A1 Arrived too late	L1 Color not as shown	N1 Did not like style; did not look good on me
K2 Defective; did not work	A3 Arrived damaged	L2 Did not like color	N2 Not what I expected
N5 Difficult to assemble or operate	A2 Wrong item/color shipped	L3 Items in set did not match	N4 Changed my mind
N7 Parts missing	K3 Incorrect personalization	L4 Color faded or bled	N6 Priced too high
			N9 Other _____

Fit		
General	Too small	Too big
C20 Bought the wrong size	C02 Bust too small	C01 Bust too big
C19 Bought more than one size	C04 Waist too small	C03 Waist too big
T2 Overall too small	C09 Overall too short	C10 Overall too long
B1 Overall too big	C12 Inseam too short	C11 Inseam too long