

Montgomery Ward®

Montgomery Ward®



12-cup Programmable Coffeemaker



MODEL: MAS-200-MW

Montgomery Ward Customer Service
1112 7th Avenue, Monroe, WI 53566
8:00 a.m. to Midnight CT, Monday through Friday

Wards.com 1-888-557-3848

Instruction Manual

Item No.: 747008
120V~, 60Hz, 975W

Wards.com 1-888-557-3848



Thank you for purchasing your 12-cup Programmable Coffeemaker by Montgomery Ward®. It will perform to the highest standard, time after time, with all the convenience and durability you rely on from Wards. We guarantee it!

Get your first delicious cup before the pot finishes brewing with the Sneak-A-Cup® feature. With delayed brewing, you can set your coffeemaker to have your coffee ready for you when you wake up or get home from work. Have the convenience of brewing just a few cups for yourself or multiple cups for company.

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PLEASE SAVE THESE INSTRUCTIONS

THIS APPLIANCE IS FOR INDOOR USE ONLY

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Important Safeguards

PLEASE READ ALL INSTRUCTIONS BEFORE USE

Basic safety precautions should always be followed when using this appliance.

WARNING: TO AVOID THE RISK OF ELECTRICAL SHOCK, ALWAYS MAKE SURE THE PRODUCT IS UNPLUGGED FROM THE ELECTRICAL OUTLET BEFORE ASSEMBLING, DISASSEMBLING, RELOCATING OR CLEANING. DO NOT TRY TO SERVICE THIS PRODUCT YOURSELF.

1. Close supervision is necessary when using this appliance near children. This appliance is NOT suitable for use by children.
2. NEVER leave appliance unattended while in use.
3. To protect against electrical shock, do NOT place cord, plug or appliance in water or other liquid.
4. Do NOT let cord hang over edge of table or counter, or touch any hot surfaces.
5. To disconnect from electrical outlet, pull directly on plug; do NOT pull on the cord.
6. NEVER connect or disconnect plug with wet hands.
7. Do NOT allow appliance to rest on cord.
8. Do NOT operate any appliance with a damaged cord or plug, or after the appliance malfunctions or has been damaged in any manner. Call our toll-free customer service number for information regarding returning or replacing the product.
9. Do NOT connect appliance to a timer or an independent remote control.
10. Unplug appliance when not in use.
11. Do NOT use or place appliance near or on any flammable materials such as tablecloth, curtains, towels, paper, plastic, etc.
12. Always place appliance on a flat, level and heat-resistant surface.
13. Do NOT touch any of the hot surfaces of the appliance.
14. Do NOT operate without water.
15. Allow appliance and carafe to cool down completely before handling and cleaning.
16. Do NOT open lid on water tank during brewing.
17. Do NOT put empty carafe on warming plate when appliance is ON.
18. Do NOT use carafe on a stove burner.
19. Keep lid on carafe when in use.
20. Do NOT set a hot carafe on a wet or cold surface.
21. Do NOT use a cracked carafe or a carafe with a loose or weakened handle.
22. **DANGER: Brewed coffee will be hot and can cause burns. Avoid spilling or splashing coffee on skin.**
23. Use this appliance only for its intended use as described in this manual.
24. This appliance is NOT recommended for outdoor or commercial use.

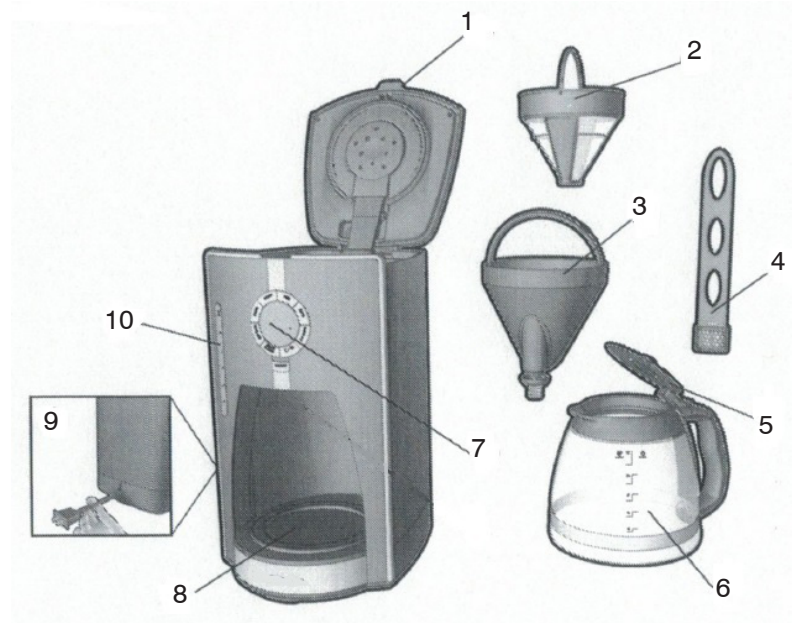
This appliance has a polarized plug (one blade is wider than the other). As a safety feature to reduce the risk of electrical shock, this plug is intended to fit a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do NOT attempt to modify the plug in any way.

SHORT CORD INSTRUCTIONS

1. A short cord is provided to reduce the risk resulting from becoming entangled in or tripping over a longer cord.
2. Longer detachable power cords or extension cords are available and may be used if care is exercised in their use.
3. If a long detachable power cord or extension cord is used:
 - The marked electrical rating of the detachable power cord or extension cord should be at least as great as the electrical rating of the appliance.
 - The longer cord should be arranged so that it will not drape over the countertop or tabletop where it can be pulled on by children or tripped over.

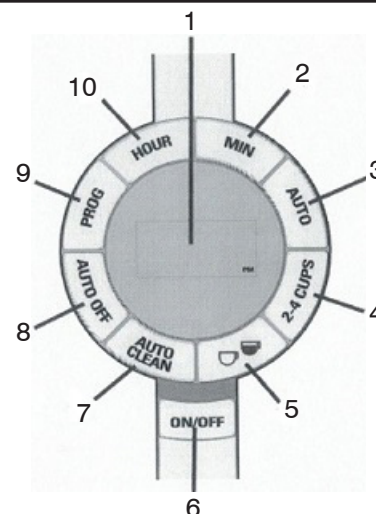
PLASTICIZER WARNING

CAUTION: To prevent plasticizers from migrating from the finish of the countertop or tabletop or other furniture, place NON-PLASTIC coaster or placemats between the appliance and the finish of the countertop or tabletop. **Failure to do so may cause the finish to darken. Permanent blemishes may occur or stains can appear.**



- | | |
|------------------------|------------------|
| 1. Cover | 7. Control Panel |
| 2. Permanent Filter | 8. Warming Plate |
| 3. Filter Basket | 9. Cord Storage |
| 4. Water Filter Holder | 10. Water Gauge |
| 5. Carafe Lid | |
| 6. 12-cup Carafe | |

Carbon Filter & Coffee Scoop not shown



- | |
|----------------------------------|
| 1. Digital Display |
| 2. Minute Button |
| 3. Auto (Delayed Brewing) Button |
| 4. 2-4 Cup Brew Button |
| 5. Brew Strength Button |
| 6. ON/OFF Button |
| 7. Auto Clean Button |
| 8. Auto Off Button |
| 9. Program Button |
| 10. Hour Button |

Your 12-cup Coffeemaker has the following handy features:

- **12-cup Brewing Capacity**
- **Sneak-A-Cup®** - brewing is put on hold for 30 seconds while you pour yourself that first cup of coffee.
- **Water Gauge** - no guesswork on how much water to add with the transparent water gauge and handy marked filling lines.
- **Permanent Filter** - you won't have to hunt around town for that elusive filter to fit your coffeemaker. Your coffeemaker has a permanent filter that is good for you and the environment.
- **Delayed Brewing** - set up the coffeemaker the night before and have fresh brewed coffee when you get out of bed in the morning.
- **Auto Off** - the coffeemaker will keep your coffee warm for up to 4 hours after brewing and then automatically shut off for safety.

Before Using for the First Time

CAUTION: Risk of suffocation - keep all packaging and plastic bags out of the reach of children.

1. Remove all packaging materials.
2. Wash all removable parts as instructed in the Cleaning & Care section.
3. Place the coffeemaker on a flat, level and heat-resistant surface.
4. Open cover on water tank and add cold tap water up to the maximum line on the water gauge. Do NOT add coffee grounds.
5. Insert filter basket and put permanent filter inside the basket.
6. Close cover.
7. Make sure the lid of the carafe is in place and place empty carafe on the warming plate.
8. Pull cord out of cord storage in the back and plug in. Press the ON/OFF button. The coffeemaker will start "brewing" the water.
9. After all of the water has passed through the coffeemaker into the carafe, press the ON/OFF button to turn the appliance off. Discard water from carafe.
10. After the coffeemaker has cooled down, use a damp cloth to wipe down only the outside of the housing unit. Do NOT use an abrasive scouring pad or steel wool as this could damage the finish.

WARNING: Do NOT touch warming plate or carafe until they have completely cooled.

11. Wash carafe and all other detachable parts in warm, sudsy water or in the dishwasher on the top rack.

12. Place washed and dried permanent filter into filter basket.

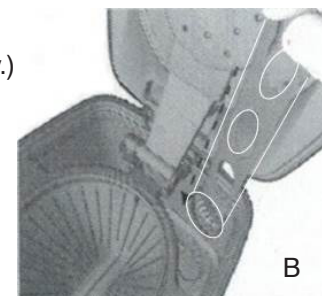
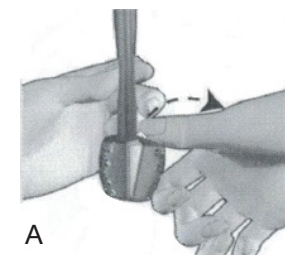
WARNING: Do NOT immerse the coffeemaker in water or other liquid.

Replacing the Carbon Filter

PRECAUTION: Make sure the coffeemaker is OFF and that the cord is not plugged in.

1. Remove carbon filter from packaging.
2. Open the filter chamber on the water filter. (A)
3. Place carbon filter in chamber.
4. Snap chamber cover shut.
5. Insert water filter into the back right corner of the water reservoir. (B) (Filter outlined for better visibility.)

NOTE: Replace filter every 60 brewing cycles or approximately every 2 months. Call the customer service number to order replacements.



Setting the Current Time

It is not necessary to set the time to brew coffee unless you want to use the delayed brewing feature.

1. Plug in the cord. The digital display will show 12:00 and the colon will flash.
2. Press the hour button until the correct time displays.

NOTE: When the time passes noon, the light next to PM will illuminate.

3. Press the minute (MIN) button until the correct time displays.

NOTE: Pressing and holding the hour or minute buttons will make the numbers change rapidly.

Brewing Coffee

For best results, use coffee ground for automatic drip coffeemakers.

CAUTION: To avoid damage to appliance, do NOT operate without water.

1. Open cover and fill water tank up to desired line/number of cups. Do NOT exceed the maximum level line.

IMPORTANT: There are two overflow holes on the back of the coffeemaker. Overfilling the water reservoir will cause water to spill on to the counter.

2. Place the filter basket in the coffeemaker.
3. Set permanent filter or 8–12 cup cone shaped paper filter into filter basket.
4. Add desired amount of ground coffee to permanent filter.
5. Close cover.

6. Close lid on empty carafe and place on warming plate.
7. Plug cord into outlet.
8. If a stronger brew is desired, press the brew strength button. The light will illuminate for strong brew. Pressing the button a second time will set it back to regular brew.
9. Press the ON/OFF button to begin brewing. A beep will sound when brewing is done. The warming plate will keep the coffee warm for 1–4 hours and then automatically turn off. (See Auto Off section)
10. Once coffee grounds have cooled, open cover and dispose of used grounds. Close cover.

CAUTION: To avoid personal injury, do NOT open lid on water tank during brewing.

NOTE: At any time the coffeemaker can be turned off by pressing the ON/OFF button. Always unplug the unit when it is off.

Brewing 2-4 Cups

This feature slows the brewing time in order to extract the best flavor for a small amount of coffee.

CAUTION: To avoid damage to appliance, do NOT operate without water.

1. Open cover and add the appropriate amount of water for 2–4 cups.
2. Place the filter basket in the coffeemaker.
3. Set permanent filter or 8–12 cup cone shaped paper filter into filter basket.
4. Add desired amount of ground coffee to permanent filter.
5. Close cover.
6. Close lid on empty carafe and put carafe on warming plate.
7. Plug cord into outlet.
8. Press the 2–4 cups button.
9. Press the ON/OFF button to begin brewing. A beep will sound when brewing is done. The warming plate will keep the coffee warm for 1–4 hours and then automatically turn off. (See Auto Off section)
10. Once coffee grounds have cooled, open cover and dispose of used grounds. Close cover.

NOTE: Brew strength cannot be selected when brewing 2–4 cups. Coffee will be brewed at regular strength.

Sneak-A-Cup®

The Sneak-A-Cup® feature allows you to pour a cup of coffee from the carafe while the coffee is brewing. When the carafe is removed the brewing process is paused. Simply replace the carafe on the warming plate within 30 seconds and brewing resumes.

NOTE: If the carafe is not replaced within 30 seconds the filter basket may overflow.

Auto Off

After brewing is complete, the warming plate will remain on 1–4 hours before automatically turning off. You can choose how long to keep the warming plate operational by following these steps.

NOTE: If you do not change the Auto Off time, the coffeemaker will shut off after 2 hours.

1. With the unit plugged in and turned ON, press the auto off button. The amount of time to keep warm will show on the digital display.
2. Press the auto off button as many times as needed to select the desired number of hours to keep warm.

NOTE: When the unit is unplugged and plugged back in, auto warming will return to the default of 2 hours.

Delayed Brewing

To delay brewing until a later time, follow the steps below.

NOTE: Make sure the current time is displayed on the clock. If it's not, follow the instructions for setting the current time.

1. Follow steps 1–8 in the Brewing Coffee section.
 2. Press the program (PROG) button. The program light will illuminate and the digital display will show either 12:00 or the previous time set for delayed brewing to start.
 3. Press the hour, then minute buttons to set the time for brewing to begin.
- NOTE:** If the hour button is not pressed before the time stops flashing, the clock will revert to the current time of day. If this happens, press the program button again to re-enter this feature and change the delayed brewing start time
4. Press the auto button to activate the delayed brewing feature. The auto light will illuminate.

To cancel delayed brewing, press the auto button and the light will shut off.

To check the start time for delayed brewing, press and hold the program (PROG) button. Once released, the current time will display.

This appliance contains no user-serviceable parts. Do NOT try to repair it yourself. If your appliance is damaged or does not operate, please call customer service to repair or replace it.

PRECAUTIONS:

- ALWAYS unplug the appliance and allow it and the carafe to cool before cleaning.
- Do NOT use anything abrasive that can scratch or damage the finish.
- **NEVER IMMERSE THE HOUSING UNIT IN WATER OR PUT IN DISHWASHER.**
- **NEVER IMMERSE A HOT CARAFE IN WATER OR ANY OTHER LIQUID.**

Daily Cleaning

For fresh-tasting coffee every time, the detachable parts of the coffeemaker should be washed after every use.

1. Dispose of used coffee grounds.
2. Wash carafe, carafe lid, permanent filter and filter basket in hot, sudsy water or put in the top rack of the dishwasher.
3. Open cover on unit and allow it to remain open to air dry the condensation.
4. Wipe down outer surface of unit with a soft, damp cloth. Do NOT use anything abrasive that can scratch or damage the finish
5. Thoroughly dry all items before resuming use.

Auto Cleaning

To keep your coffeemaker operating efficiently and avoid mineral buildup, follow these instructions. The frequency of cleaning your coffeemaker will depend on the type of water used when making coffee. Recommended cleaning is once a month. Harder water will require more frequent cleaning.

IMPORTANT: Remove water filter holder prior to auto cleaning.

1. Combine 6 cups of vinegar and 4 cups of cold water in the carafe.
2. Open cover and pour vinegar/water mixture into reservoir.
3. Place an 8-12 cup cone style paper filter into filter basket and place basket in unit.
4. Close cover.
5. Place empty carafe on warming plate, making certain the lid is in place and closed.
6. Plug unit into outlet.
7. Press the auto clean button to activate cleaning. The auto clean light will flash.
8. Half of the mixture will brew through and the other half will sit for 30 minutes before brewing through.

NOTE: The entire cleaning cycle will take 45-60 minutes to complete.

9. When the cleaning cycle is complete, the unit will beep 3 times and turn off automatically.
10. Discard vinegar/water mixture down the drain.
11. Following the steps in the Before Using for the First time section, brew only water through the appliance before using to brew coffee.

Water Filter Cleaning

1. Open the filter chamber and remove the carbon filter.
2. Set carbon filter on a paper towel.
3. Wash water filter in warm, sudsy water or on the top rack of the dishwasher.
4. Rinse the carbon filter under tap water.
5. Reassemble carbon filter in water filter and place back into water reservoir.

Carafe Care

A damaged carafe can result in burns from hot liquid. Discard carafe if chipped, cracked or damaged in any way.

- Do NOT allow liquid to evaporate from carafe when it is on the warming plate or heat the carafe when empty.
- Do NOT use abrasive powders, scouring pads or cleansers that can scratch the glass.
- Do NOT place the carafe on or near a hot range burner, in a heated oven or in the microwave.
- Avoid rough handling and sharp blows.

Brewing Tips

For consistently great-tasting coffee, follow these helpful hints.

- If coffee has been sitting for a period of time, stir coffee in the carafe to evenly distribute the flavor.
- Coffee that is poured during the brewing cycle may differ in strength from the finished brew.
- If using a paper filter, rather than the permanent filter, always use a new filter for each brew.
- Store unopened coffee grounds in a tightly sealed container in a dark, cool, dry place to avoid rancidity.
- When grounds are cooled, remove and discard. Grounds that are left in the unit while a pot of coffee is left on the warming plate can give the coffee a bitter taste.
- Purchase coffee beans and grind them at home for optimum flavor.
- Reheating brewed coffee or reusing coffee grounds will result in a less flavorful coffee and is not recommended.
- Using fresh, cold water will bring out the best taste of the coffee.
- Cleaning your coffeemaker on a regular basis is recommended. The use of heavily roasted coffee can leave oily residue on the inner workings of the coffeemaker and inside the carafe.
- For iced coffee, brew the coffee with twice the normal amount of grounds to avoid melted ice diluting the flavor of the coffee. Otherwise, make and use ice cubes out of coffee.

Troubleshooting

Problem	Possible Cause	Solution
Coffeemaker does not turn on.	Unit is not plugged in.	Make sure unit is plugged in and turned on.
Coffeemaker is leaking.	Too much water in reservoir. Carafe lid off center. Carafe not centered on warming plate.	Do not fill past max fill line. Center lid on carafe. Properly align carafe on warming plate.
Brewing takes too long.	Unit needs cleaning.	Use auto clean feature.
Coffee is not brewing.	Water reservoir is empty.	Fill reservoir with water.
Coffee is light or clear.	Old or no grounds added.	Make sure fresh grounds are in the filter.
Cover does not close.	Filter basket not seated properly.	Remove and reinsert filter basket.
Filter basket overflows.	Carafe lid off center. Carafe not centered on warming plate.	Center lid on carafe. Properly align carafe on warming plate.
Grounds in brewed coffee.	Filter and/or filter basket are not seated properly.	Remove and reinsert filter and/or filter basket.
Brewed coffee tastes bad; coffeemaker is brewing slowly.	Wrong type of grounds used. Coffeemaker needs cleaning.	Only use coffee ground for an automatic drip coffeemaker. Follow instructions for auto cleaning.

If any item, for any reason, does not meet your expectations, just return it to us. We'll gladly either:

- Refund your merchandise amount
- Credit your account
- Send a replacement

You may return any unused item in its original packaging within 60 days of its receipt for a full refund of the purchase price (excluding shipping and processing charges).

Please send returns to:

**Montgomery Ward, Inc.
Attn: Customer Returns
2000 Harrison Suite 100
Clinton, IA 52732-6676**

When returning an item:

- Use the original packaging and pack it securely.
- Please adequately insure your item in case you need to make a claim with the carrier you choose for returning your item.
- Include your order number and reason for return.
- We recommend keeping the receipt for 4 weeks.



1 Year Limited Warranty

Montgomery Ward, Inc. warrants this product to be free from defects in material and workmanship for one year from provable date of purchase.

Within this warranty period, Montgomery Ward will repair or replace, at its option, defective parts of this product at no charge, provided the product is returned, freight prepaid with proof of purchase to Montgomery Ward. Allow 2-4 weeks for return shipping.

This warranty does not cover improper installation, misuse, abuse or neglect on part of the owner. Warranty is also invalid in any case that the product is taken apart or serviced by an unauthorized service station.

This warranty gives you specific legal rights and they may vary from state to state.

THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

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