



Digital 12-cup Programmable Coffee Maker Instruction Manual

ITEM 724500



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*“Life is happening.
We’ll help you live it...one moment at a time.”*



Welcome to the world of full-flavored coffee with the Ginny’s Brand Digital 12-cup Programmable Coffee Maker! Make your mornings welcoming and enjoyable and your daily routine more refreshing. Not just functional, it’s a great color accent for your kitchen, and so easy to use - it’s a “must-have” for your home. Enjoy!

Ginny
President, Ginny’s

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IMPORTANT SAFEGUARDS

1. READ ALL INSTRUCTIONS.
2. Do not touch hot surfaces. Use handles or knobs.
3. To protect against fire, electrical shock, or injury to persons, DO NOT immerse cord, plug or appliance in water or other liquid.
4. Close supervision is necessary when any appliance is used by or near children.
5. Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts and before cleaning the appliance.
6. Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions or has been damaged in any manner. Contact Ginny’s Customer Service for return or replacement.
7. The use of accessory attachments not recommended by the appliance manufacturer may result in fire, electrical shock or personal injury.
8. Do not use outdoors.
9. Do not let cord hang over edge of table or counter or touch hot surfaces.
10. Do not place on or near a hot gas or electric burner, or in a heated oven.
11. Extreme caution must be used when moving an appliance containing hot food, hot oil, water or other hot liquids.
12. Do not use appliance for other than intended use.
13. To disconnect, turn off, then remove plug from wall outlet.
14. The glass container is designed for use with this appliance. It must never be used on a range top. Do not set a hot container on a wet or cold surface. Do not use a cracked container or a container having a loose or weakened handle.
15. Do not clean container with cleansers, steel wool pads or other abrasive materials.
16. Do not place the carafe in a microwave oven.
17. The lid on the glass carafe must be closed for brewing.
18. Fill the water reservoir of this appliance with water only. Do not fill with other liquids.

SAVE THESE INSTRUCTIONS

THIS PRODUCT IS FOR HOUSEHOLD USE ONLY!

SAVE THESE INSTRUCTIONS

No user-serviceable parts inside. A short cord is provided to reduce the hazards resulting from entanglement or tripping over a long cord. An extension cord may be used with care; however, the marked electrical rating should be at least as great as the electrical rating of this appliance. The extension cord should not be allowed to drape over the counter or tabletop where it can be pulled on by children or tripped over.

FOR HOUSEHOLD USE ONLY

To reduce the risk of electrical shock, this appliance is equipped with a polarized plug, in which one prong is wider than the other. This plug is intended to fit into a polarized outlet only in one direction. If the plug does not fit fully into the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to modify the plug in any way.

SPECIFICATIONS

Product Size: 9½"L x 7½"W x 14½"H
Cord Length: 32"
Rate: 120V, 60Hz, 1,000 W
Model #: NEYS-1210C

PART NAMES



1. Digital Clock	6. Flip-top lid (brew basket)
2. Function Buttons	7. Delay Brew Button
3. Brew/Off Button	8. Water Level Indicator
4. Pause & Serve Feature	9. Non Stick Warming Plate
5. 12-Cup Glass Carafe	10. Cord-Storage (on back)
Note: Permanent Filter & Filter Basket not shown-see page 7	11. Flip-top lid (water tank)

HOW TO OPERATE

UNPACKING (Preparing for use):

- Carefully unpack the coffee maker and all parts. Remove any tape, labels or packaging materials.
- Wash filter basket, permanent filter, glass carafe and carafe lid with warm, soapy water. Rinse well and dry thoroughly.
- Wipe exterior surfaces of the product with a soft, moist cloth to remove dust particles collected during packing and handling. NEVER IMMERSE THE COFFEE MAKER, CORD OR PLUG IN WATER OR ANY OTHER LIQUID.
- Place coffee maker on a solid, level, heat-resistant surface.

HOW TO OPERATE

CONTROLS



CLEANING THE COFFEE MAKER:

Before the first use, the coffee maker should be rinsed with clean water by running a brew cycle.

1. Fill the glass carafe to MAXIMUM FILL LINE with cool water and pour it into the water reservoir.
2. Make sure the filter basket and permanent coffee filter are properly seated and the handle on the filter basket is in the locked position.

NOTE: Allow water to cycle through without coffee; this will clean the water reservoir, filter basket and permanent coffee filter.

3. Plug the coffee maker into an electrical outlet. Ideally, the coffee maker should be operated on its own circuit, separate from other appliances. The display screen light will flash once and display the clock.
4. Push the BREW / OFF button once. The brew cycle will begin. This will take approximately 12 minutes to complete.

NOTE: If any buttons are pushed while the coffee maker is in the process of brewing, this will cause the brew cycle to end.

5. After the cycle is complete, the coffee maker will beep twice and switch to Keep Warm mode.

NOTE: After 2 hours, the Coffee Maker will automatically shut off.

HOW TO OPERATE

SETTING THE CLOCK:

1. The clock must be set for the programming functions to work. When set, the time will appear in the digital display.
2. To set the HOUR, press the HOUR button to advance one hour at a time. Hold the button to rapidly advance the hours. The hours will only count upward. Make note of the AM and PM indicator when setting the hour.
3. To set the MINUTE, press the MIN button to advance one minute at a time. Hold the button to rapidly advance the minutes. The minutes will only count upward.
4. After setting the time wait 3 seconds and the digital display will stop flashing. The time is now set.

BREWING 12 CUPS OF COFFEE:



Permanent Filter

1. Make sure the coffee maker is on a dry, level, heat-resistant surface.
2. Fill the glass coffee carafe with 12 cups of cold water and pour into the water reservoir.
3. Make sure the filter basket and permanent coffee filter are properly seated and the handle on the filter basket is in the locked position. When the permanent coffee filter is in place and the hinged handle is lowered as shown in the image, the filter is locked in position by the handle hinge (see arrows). To remove the permanent coffee filter, lift the handle to release the filter and pull it out.

NOTE: A paper cone filter #4 may also be used in place of the permanent filter.

HOW TO OPERATE...cont.

4. Follow the coffee manufacturer's recommended serving size and add coffee to the permanent coffee filter for each cup desired, increasing or decreasing to suit individual taste.
5. Press BREW/OFF. The BREW/OFF light will turn on, and the display screen will show a dot next to BREW. The brew cycle will begin. This will take approximately 9 to 12 minutes to complete. This function is programmed for 12 cups of coffee. For 1-4 cups please refer to the directions in the following section.
6. After the cycle is complete, the coffee maker will beep twice and the BREW/OFF light will turn off. The coffee maker will go into "Keep Warm" mode. After 2 hours, the coffee maker will automatically shut off.

NOTE: If any buttons are pushed while the coffee maker is in the process of brewing, this will cancel the brew cycle. To restart, press BREW/OFF again.

BREWING 1-4 CUPS OF COFFEE:

1. Make sure the coffee maker is on a dry, level, heat-resistant surface.
2. Fill the glass coffee carafe with 1-4 cups of cool water and pour into the water reservoir.
3. Make sure the filter basket and permanent coffee filter are properly seated and the handle on the filter basket is in the locked position.
4. Add coffee to permanent coffee filter, increasing or decreasing to suit individual taste.
5. Press the 1-4 CUPS button. The display screen will show a dot next to BREW and the 1-4 CUPS button will be illuminated. The brewing cycle will begin and this will take approximately 3 to 4 minutes to complete.
6. After the cycle is complete, the coffee maker will beep twice and the 1-4 CUP light will turn off.

NOTE: If any buttons are pushed while the coffee maker is in the process of brewing, this will cancel the brew cycle. To restart, press BREW/OFF again.

HOW TO OPERATE...cont.

PROGRAMMABLE BREW START (DELAY BREW) FUNCTION FOR 12 CUPS:

1. Prepare the coffee maker by adding water and coffee for brewing as you would for immediate brewing.
 2. Press DELAY BREW. The DELAY BREW light will turn on and the display screen will flash.
 3. While the display is flashing, set the time you would like your coffee to start brewing by pressing the HOUR and MIN buttons.
- NOTE: If the display returns to the current time before the desired brew start time is entered, press DELAY BREW again and then press HOUR or MIN button to continue setting the brew start time.
4. Making sure the DELAY BREW light is illuminated, press the BREW/OFF button. The coffee maker will beep once and the BREW/OFF light will turn on. The display will show a dot next to DELAY.
 5. The coffee maker will begin brewing at the set time. The dot next to DELAY will turn off and the dot next to BREW/OFF will be shown. After the brew cycle is complete, the BREW light will turn off, and the coffee maker will beep twice and switch to Keep Warm mode.

PROGRAMMABLE BREW START (DELAY BREW) FUNCTION FOR 1-4 CUPS:

1. For delayed brewing using the 1-4 CUP setting, prepare the water and coffee grounds for 4 cups.
 2. Press DELAY BREW button to turn on. The DELAY BREW light will turn on, and the display screen will flash.
 3. While the display is flashing, set the time you would like your coffee to start brewing by pressing the HOUR and MIN buttons.
- NOTE: If the display returns to the current time before the desired brew start time is entered, press the HOUR or MIN button to continue setting the brew start time
4. Making sure the DELAY BREW light is illuminated, press the 1-4 CUP button. The coffee maker will beep once and the 1-4 CUP light will turn on. The display will show a dot next to DELAY.
 5. The coffee maker will begin brewing at the set time. After the brew cycle is complete, the Coffee Maker will beep twice and the dot next to BREW and the 1-4 CUPS light will turn off.

HOW TO OPERATE...cont.

KEEP WARM AND AUTO SHUT-OFF:

After brewing, the 12-cup Coffee Maker will switch to a keep warm function. During this function, the warming plate stays hot to keep the brewed coffee at a suitable serving temperature. After 2 hours, the coffee maker will automatically turn off.

FOR A SECOND POT:

Turn the coffee maker off and allow to cool for 10 minutes before brewing a second pot of coffee. Empty permanent filter and add new coffee grounds. To avoid putting cold water into a hot carafe and causing damage to the carafe, place carafe on the warming plate and use another container to pour cold water into water reservoir. Use the water level indicator to determine water level.

PAUSE AND SERVE:

If at any time during the brewing process the glass carafe is removed from the warming plate, the brewing process will pause until the carafe is placed back onto the warming plate. This feature ensures that coffee will not drip if carafe is removed from the warming plate to serve a cup of coffee while it is brewing. After pouring, immediately place carafe back on the warming plate.

WARNING: TO AVOID DAMAGE TO THE UNIT, SPILLS OR BURNS, USE THE PAUSE AND SERVE FEATURE ONLY AS DIRECTED. DO NOT PLACE A MUG OR CUP DIRECTLY UNDERNEATH THE WATER OUTLET.

CLEANING & CARE

TO CLEAN:

1. Remove any remaining coffee grounds from the permanent coffee filter.
2. Empty the permanent coffee filter and wipe out any remaining grounds with a damp cloth.
3. Fill the coffee carafe with cold water and pour into the water reservoir.
4. Press the CLEAN button and it will be followed by a beep sound.
5. The coffee maker will cycle for 5 minutes; the display screen will count down the time.
6. When the cleaning cycle is complete the coffee maker will beep for 5 seconds, and the display screen will come back to the normal time. If a second cleaning cycle is needed, the CLEAN button must be pressed again, to start the second cycle.
7. Wipe down the outside surfaces of the coffee maker with a damp cloth and dry thoroughly. NEVER use harsh chemicals or abrasive cleaning pads. NEVER immerse the coffee maker in water or any other liquid and NEVER place the appliance under running water.
8. Remove the filter basket, permanent coffee filter and carafe and wash in warm soapy water, or wash in the top rack of your dishwasher. Do not use harsh chemicals or abrasive cleaners. Dry thoroughly prior to use or storage.

TO STORE:

1. Be sure all parts are clean and dry before storing. Store appliance in its box or in a clean, dry place. Never store it while it is hot or wet. Never wrap cord tightly around the appliance; the line cord should be inserted into the cord storage on back of coffee maker.
2. ALWAYS store the coffee maker in an upright position.

WARRANTY

Ginny's warrants this product free from defects in material and workmanship for one year from provable date of purchase.

Within this warranty period, Ginny's will repair or replace, at its option, defective parts at no charge, provided the product is returned, freight prepaid with proof of purchase to Ginny's. Allow 2-4 weeks for return shipping.

This warranty does not cover improper installation, misuse, abuse or neglect on part of the owner. Warranty is also invalid in any case that the product is taken apart or serviced by an unauthorized service station.

This warranty gives you specific legal rights and they may vary from state to state.

THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

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